EXPO Collaborative Projects Guide 2018–2019

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This project is supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under grant number 1 UB6HP31689-01-00 “Public Health Training Centers” for $3,699,596. This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by HRSA, HHS, or the U.S. Government.
## Table of Contents

Welcome ........................................................................................................................................3  
About EXPO Collaborative Projects ..........................................................................................4  
EXPO Exchange .......................................................................................................................5  
Student Eligibility ......................................................................................................................5  
Stipends and Travel Reimbursement .........................................................................................5  
Student Requirements and Deliverables .....................................................................................6  
Faculty Expectations ..................................................................................................................8  
Attachment A: EXPO Team Organizational Chart ..................................................................9  
Attachment B: EXPO Marketing Example ........................................................................................11  
Attachment C: EXPO Partner Collaborative Project Cover Sheet .............................................12  
Attachment D: EXPO Collaborative Project Proposal Form .......................................................13  
Attachment E: EXPO Collaborative Project Student Agreement ................................................15  
Attachment F: EXPO Collaborative Project Student Intake Form .............................................17  
Attachment G: EXPO Collaborative Project Post-Questionnaire ..............................................20  
Attachment H: EXPO Collaborative Project Student-Evaluation – 1 Year .................................25  
Attachment I: Public Health Conferences ....................................................................................27  
Attachment J: EXPO Collaborative Project Faculty Intake Form ..............................................28  
Attachment K: EXPO Collaborative Project Faculty Post-Evaluation .......................................30
Welcome!

Colleagues:

Thank you for your interest in EXPO Collaborative Projects—experiential learning opportunities for students of public health offered by the Mid-Atlantic Regional Public Health Training Center (MAR-PHTC). The MAR-PHTC is one of 10 regional public health training centers supported by the Health Resources and Services Administration (HRSA). The mission of the MAR-PHTC is to “increase the number of the individuals in the public health workforce, enhance the quality of the public health workforce, and improve the ability of the public health workforce to meet nation, state, and local health care needs.”

To achieve these outcomes, the MAR-PHTC established a community-based training partnership to serve students and public health practitioners across Delaware, Maryland, Pennsylvania, Virginia, West Virginia, and Washington D.C. Our partners include:

- DC Health
- DC Primary Care Association
- Delaware Department of Health and Social Sciences
- Drexel University Dornsife School of Public Health
- Johns Hopkins Bloomberg School of Public Health
- Pennsylvania Association of Community Health Centers
- West Virginia Local Health Inc.
- West Virginia School of Public Health

Collaborative projects involve faculty members and students in initiatives designed to enhance public health services to medically underserved communities.

We hope that this guidance helps you to establish EXPO Collaborative Projects at your site. We welcome your questions and comments and look forward to working with you.

Many thanks,

Elizabeth Van Nostrand, JD
Director, MAR-PHTC
evannostrand@pitt.edu
412.383.2231
About EXPO Collaborative Projects

The Mid-Atlantic Regional Public Health Training Center (MAR-PHTC) is the Health Resources and Services Administration (HRSA) funded Public Health Training Center in Region 3. The MAR-PHTC adopts a collaborative team approach for its experiential learning opportunities, called EXPO. The MAR-PHTC EXPO Team is comprised of academic institutions, faculty, students, governmental and community-based public health organizations, and experts in marketing and evaluation. Drexel University (Drexel), Johns Hopkins University (JHU), and West Virginia University (WVU) are Pitt Public Health’s EXPO Partners. The MAR-PHTC EXPO Team Organizational Chart and contact information is found at Attachment A. Together, we strive to create opportunities to help the future public health workforce meet the demands they will face as public health professionals.

MAR-PHTC offers two experiential learning opportunities for students of public health: EXPO Field Placements and EXPO Collaborative Projects. EXPO Collaborative Projects may include research projects or community interventions identified by a governmental public health agency or other public health service entity. Examples of previous collaborative projects are below.

<table>
<thead>
<tr>
<th>Academic Institution</th>
<th>Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pitt Public Health</td>
<td>Neonatal Abstinence Syndrome and Methadone Clinic Access</td>
<td>Examined the driving time from country population centers in Pennsylvania and methadone clinics to determine correlations between drive times and Neonatal Abstinence Syndrome rates.</td>
</tr>
<tr>
<td>University of Pittsburgh</td>
<td>Pitt Moves!</td>
<td>This student-initiated project introduced physical activity breaks in 10 courses at Pitt Public Health. Students received exercises to perform during class breaks.</td>
</tr>
<tr>
<td>West Virginia University</td>
<td>Now is the Time – Project Aware</td>
<td>The project helped increase awareness of mental health issues across West Virginia by training school and affiliated personnel who interact with school-aged youth.</td>
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</table>

For the 2018–2019 academic year, the EXPO Partners and Pitt Public Health will place the following number of students in experiential learning opportunities: Drexel-6; JHU-6; Pitt Public Health-6; and, WVU-9.

EXPO Partners Drexel, JHU, and WVU facilitate EXPO Collaborative Projects for students of their respective universities. Each EXPO Partner will develop their own processes for facilitating and promoting their EXPO Collaborative Projects. An example of a flyer developed by Pitt Public Health to promote its EXPO Collaborative Projects is found at Attachment B. Please contact Joe Shadwick (jos180@pitt.edu) for a flyer template, if desired.

EXPO Partners must confirm student eligibility and fill out an EXPO Collaborative Project Cover Sheet for each student. This fillable PDF document can be found on the EXPO tab of the MAR-PHTC website (www.marphtc.pitt.edu). A sample of this document is found at Attachment C. The completed form must be sent to Leslie Fink (lfink@pitt.edu) shortly after the student’s collaborative project proposal is accepted.
**EXPO Exchange**

Current EXPO students, their supervisors, faculty collaborators, former MAR-PHTC sponsored students, and CBTPs will be invited to participate in the EXPO Exchange—a distance accessible video platform where participants can share experiential learning experiences, discuss projects, engage in panel discussions, and learn about career and networking opportunities in public health and clinical practice. The EXPO Exchange will promote both intra-regional and interdisciplinary learning. **Since each of the academic partners will have students placed on different schedules throughout the year, the EXPO Exchange will be offered quarterly, beginning in May/June 2019.**

**Student Eligibility**

A student is eligible to participate in an EXPO Collaborative Project if they are:
- enrolled, either part-time or full-time, in an accredited graduate school of public health (Master’s or Doctoral program), and
- a citizen of the United States, a non-citizen U.S. national, or a foreign national having possession of a visa permitting permanent residence in the United States.

Students can only be funded once through a HRSA supported experiential learning opportunity (i.e., they can participate in either an EXPO Field Placement or an EXPO Collaborative Project).

**Stipends and Travel Reimbursement**

Students receive a $3,500 stipend for participating in an EXPO Collaborative Project. Stipends cannot be used for tuition, fees, health insurance, or other associated costs. The stipend disbursements are made in accordance with the policies of the student’s academic institution.

Each stipend must be included by the EXPO Partner as a budget line item. Only students who receive stipends can be reported to HRSA. Compensation cannot to be given to the Site Supervisor or to any organization participating in EXPO Partner Collaborative Projects.

If a student’s abstract is accepted at a public health conference or meeting, additional travel support may also be awarded.
All EXPO Collaborative Project students are expected to conduct themselves in a professional and ethical manner. In addition, all EXPO Collaborative Project students must:

- meet with their faculty supervisor bi-weekly to review the status of their project
- complete their project in 3–6 months
- participate in the EXPO Exchange (recommended)

All EXPO Collaborative Project students must complete the following documents:

- **EXPO Collaborative Project Proposal Form.** This fillable PDF document, to be completed with the student’s faculty supervisor, can be found on the EXPO tab of the MAR-PHTC website (www.marphtc.pitt.edu). A sample of this document is found at Attachment D.

- **EXPO Collaborative Project Student Agreement.** This document is completed by the student and submitted to Leslie Fink (lfink@pitt.edu) at Pitt Public Health before the EXPO Collaborative Project begins. A sample agreement is found at Attachment E.

- **EXPO Collaborative Project: Student Intake Form.** The student completes this HRSA-required document before the EXPO Collaborative Project begins. All students will receive this form via Qualtrics Survey in an email from Pitt Public Health. A sample intake form is found at Attachment F.

- **EXPO Collaborative Project: Student Post-questionnaire.** The student completes this HRSA-required document after the EXPO Collaborative Project is concluded. All students will receive this form via Qualtrics Survey in an email from Pitt Public Health. A sample post-questionnaire form is found at Attachment G.

- **EXPO Collaborative Project: Student 1 Year Post-questionnaire.** The student completes this HRSA-required document approximately one year after the student has concluded their EXPO Collaborative Project. All students will receive this form via Qualtrics Survey in an email from Pitt Public Health. A sample one-year evaluation is found at Attachment H.
Student Requirements and Deliverables

All EXPO Collaborative Project students are also required to submit the following:

- a scientific report including an abstract, introduction, methodology, findings, conclusions, and discussion;
  - if the collaborative project does not lend itself to a scientific report, alternative formats may be acceptable
    - Examples of alternative formats are:
      - abstract, introduction, background, learning objectives, expected outcomes, methods, discussion, and conclusion; or
      - abstract, organization profile, organization analysis, project description, and self-evaluation of the practicum experience.

- an abstract for submission at a public health conference
  - travel and other conference support for those students whose abstracts are accepted may be provided by Pitt Public Health
  - a listing of possible conferences is found at Attachment I

The following federal funding language must be on all deliverables:

This project is supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under grant number 1UB6HP31689-01-00 “Public Health Training Centers” for $3,699,596. This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by HRSA, HHS or the U.S. Government.

All deliverables must be sent to Craig Tower (ctower1@jhu.edu) who will ensure that they comport with HRSA requirements. Please direct students to submit their final reports in Word (.doc or .docx) format through the online Qualtrics page at https://tinyurl.com/y9g3f9v8.

Students will be required to enter their name and the name and contact information of their faculty collaborator in addition to uploading their final reports. Dr. Tower will submit the scientific report and abstract to HRSA on behalf of all EXPO Collaborative Project students. In the event that the report does not meet the format criteria, the student and faculty member will be notified with feedback on what changes are required for full acceptance of the student’s work. Any student whose report is not accepted will be asked to submit a corrected report within 30 days.

Pitt Public Health students may use their EXPO Collaborative Projects as a basis for their Master’s Essay.
Faculty Expectations

The Faculty Supervisor serves as a role model and guide for the student. They are responsible for:

- Completing, along with the student, an EXPO Collaborative Project Proposal. This fillable PDF document can be found on the EXPO tab of the MAR-PHTC website (www.marphtc.pitt.edu). A sample of this document is found at Attachment D.
- Ensuring the project is completed in 3–6 months
- Attending bi-weekly meetings with the student to review the status of the project
- Communicating with the EXPO Partners to resolve any issues. Issues concerning Pitt Public Health students can be directed to Kim Francis (kaf73@pitt.edu).

In addition, the Faculty Supervisor is required to complete the following documents:

- **EXPO Collaborative Project Faculty Intake Form.** The Faculty Supervisor completes this HRSA-required document shortly after the EXPO Collaborative Project proposal is accepted. All Faculty Supervisors will receive this form via Qualtrics Survey in an email from Pitt Public Health. A sample intake form is found at Attachment J.
- **EXPO Collaborative Project Faculty Post-evaluation** The Faculty Supervisor completes this HRSA-required document after the EXPO Collaborative Project proposal is completed. All Faculty Supervisors will receive this form via Qualtrics Survey in an email from Pitt Public Health. A sample intake form is found at Attachment K.
- Any additional forms required by the student’s school and/or department

A faculty member serving as a Faculty Supervisor for an EXPO Collaborative Project must be employed as a full-time or part-time faculty member by an accredited school of public health.
MAR-PHTC EXPO Team Organizational Chart & Contacts

EXPO Team Contacts:

- Elizabeth Van Nostrand at evannostrand@pitt.edu
- Kim Francis at kaf73@pitt.edu
- Leslie Fink at lfink@pitt.edu
- Lindsay Summers at LIS106@pitt.edu

Evaluation Team Contacts:

- Patricia Documet at pdocumet@pitt.edu
- Chinwoke Isiguzo at cii2@pitt.edu
- Alysse Littleberry at adb93@pitt.edu

Marketing Team Contact:

- Joseph Shadwick at jos180@pitt.edu

Partner Outreach Team Contact:

- Wendy Braund at wendy.braund@pitt.edu
EXPO Partner Contacts:

- University of Pittsburgh Graduate School of Public Health Center for Public Health Practice (CPHP): marphtc@pitt.edu

- District of Columbia Department of Health (DC Health):
  - Jacqueline Watson at Jacqueline.watson@dc.gov

- DC Primary Care Association (DCPCA):
  - Megan Loucks at mloucks@dcpca.org

- Delaware Health and Social Services:
  - David Walton at dave.walton@state.de.us

- Drexel University Dornsife School of Public Health Center for Public Health Practice (CPHP):
  - Eleanor Lippmann at ewb25@drexel.edu

- Johns Hopkins Bloomberg School of Public Health:
  - Craig Tower at ctower@jhu.edu

- Pennsylvania Association of Community Health Centers (PACHC):
  - Cindi Christ at cindi@pachc.org

- West Virginia Local Health Inc. (WVLHI):
  - Deb Koester at DebKoester.wvlhi@gmail.com

- West Virginia University School of Public Health:
  - Ranjita Misra at ramisra@hsc.edu
EXPO Marketing Example

The MAR-PHTC provides trainings, resources, and experiential learning opportunities throughout the Department of Health and Human Services Region 3. The Central Office for the MAR-PHTC is located in the Center for Public Health Practice at the University of Pittsburgh, Graduate School of Public Health. Together with our Community-based Training Partners—DC Department of Health, DC Primary Care Association, Delaware Department of Health, Drexel University Dornsife School of Public Health, Johns Hopkins Bloomberg School of Public Health, Pennsylvania Association of Community Health Centers, West Virginia Local Health Inc., and West Virginia University School of Public Health—the MAR-PHTC strengthens the public health system by training the future public health workforce.

Faculty-Student Collaborative Project:

A Faculty-Student Collaborative Project:

• is a joint project between faculty and students that is designed to enhance public health services to medically underserved communities;

• may include research projects or community interventions identified by a governmental public health agency or other public health service entity;

• enables students and faculty to collaborate with the agency to address specific public health issues among a particular target population and work together to develop the methodology and plan of approach; and

• can range in duration from three to six months.

Students of public health and are eligible to participate in an EXPO Faculty-Student Collaborative Projects if they are:

• a citizen of the United States,

• a non-citizen U.S. national, or

• a foreign national having possession of a visa permitting permanent residence in the United States.

*Please note that because this program is funded through a federal grant there is a student citizenship requirement.

Stipend Requirements

Participants will receive a stipend of $3,500 to help defray living expenses associated with any EXPO Faculty-Student Collaborative Project.

For more information please visit the EXPO page on our website, marphtc.pitt.edu or contact Kim Francis, kaf73@pitt.edu.
EXPO Partner Collaborative Project Cover Sheet

Please fill out and send to Leslie Fink at LFINK@pitt.edu. **All fields are required.**

**EXPO Partner Information:**

a. EXPO Partner:
b. EXPO Partner Location:

**Faculty Information**

a. School:
b. Department:
c. Faculty Name:
d. Faculty Email:
e. Faculty Phone:

**Student Information**

a. Student Name:
b. College/University:
c. Program of Study:
d. Current Degree Program:
e. Graduate Academic Year:
f. Student Email:
g. Student Phone:

**Collaborative Project Information**

a. Title of Project:
b. Short Description of Project (1–2 sentences):

___________________________________________________________________________
___________________________________________________________________________
EXPO Collaborative Project Request Form

An EXPO Collaborative Project is a powerful means to engage faculty and students in public health practice and conduct practice-based research. They are joint projects that may include a governmental public health agency or other public health service entity.

Eligibility:

Full and part-time Master’s and doctoral students enrolled in an accredited graduate school of public health are eligible. In addition, students must be:

- a citizen of the United States,
- a non-citizen U.S. national, or
- a foreign national having possession of a visa permitting permanent residence in the United States.

Students can only be funded once through this HRSA-funded program.

All fields are required.

1) Student Information:
   a. Name:
   b. Email:
   c. Phone:
   d. School:
   e. Department:
   f. Current Degree Program:
   g. Graduate Academic Year:
   h. Full or Part-Time Student

2) Student Citizenship (check only one)
   I am:
   ___ a U.S. citizen
   ___ a non-citizen U.S. national
   ___ non-citizen U.S. national, or a foreign national having in my possession a visa permitting permanent residence in the U.S.
   ___ none of these (please explain)_____________________________________________________________________________
3) **Faculty Information:**
   a. Name:
   b. Title:
   c. Email:
   d. Phone:
   e. School
   f. Department

4) **Project Title:**

5) **Expo Collaborative Project description (1–2 paragraphs):**

6) **Learning Objectives (1 or more; use an action verb):** “At the conclusion of this student collaborative project, the student will be able to...“

7) **Does the EXPO Collaborative Project address any of the following? (check all that apply)**

   _____ mental health  _____ opioid abuse  _____ childhood obesity

8) **Describe the medically underserved community this project serves.**
EXPO Collaborative Project Student Agreement

Student Responsibilities

The EXPO Faculty-Student Collaborative Project, sponsored by the Mid-Atlantic Regional Public Health Training Center, provides graduate students in public health or health sciences the opportunity to complete a research project or community intervention identified by a governmental public health agency or other public health service entity. The students and faculty advisors collaborate with the agency to address specific public health issues among a specified target population, and work together to develop the methodology and plan of approach.

As an EXPO Collaborative Project student, I agree to:

- Complete this project in 3–6 months
- Meet with my Faculty Supervisor in the first week of the project to review the project requirements
- Attend bi-weekly meetings with my Faculty Supervisor to review the status of my project
- Complete the required project deliverables:
  - a scientific report that includes the following sections: abstract, introduction, methodology, findings, conclusions, and discussion
  - an abstract suitable for submission to a public health conference
  - an abstract submitted to Pitt Public Health Dean’s Day (Only currently matriculated Pitt Public Health students are eligible to compete)
  - any deliverables required by the Faculty Supervisor
- Include federal funding language on all deliverables: This project is supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under grant number 1 UB6HP31689-01-00 “Public Health Training Centers” for $3,699,596. This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by HRSA, HHS or the U.S. Government.
- Actively participate in the work team of which I am a member
- Conduct all work in a professional and ethical manner
- Use work resources (e.g., computers, internet) only for legitimate work purposes
- Follow the dress code guidelines set forth by my Faculty Supervisor
- Maintain confidentiality consistent with my placement organization and federal standards
Additionally, I will complete the following documents.

- Collaborative Project Student Intake Form (to be completed at the beginning of the project)
- Collaborative Project Student Post-Questionnaire
- Collaborative Project Student 1 Year Post-Questionnaire
- Any additional forms required by my school and/or department

I have read, understand, and agree to comply with the Student Responsibilities

_____________  __________________________  ___________
Printed Name     Signature                  Date
EXPO Collaborative Project: Student Intake Form

Understanding your collaborative project experience is important to us. Please take five minutes to complete this intake. Thank you!

1. Name

(First Name) (Last Name)

2. What is the graduate academic year you are currently completing (based on academic credits)?
   A. First
   B. Second
   C. Third
   D. Fourth
   E. Fifth or higher

3. Select your disciplinary area of concentration (select all that apply)
   - Public Health – Biostatistics and Informatics
   - Public Health – Environmental health
   - Public Health – Epidemiology
   - Public Health – Health policy and management
   - Public Health – Behavioral and Social Science
   - Public Health – Community Health
   - Public Health – Global Health
   - Public Health – Maternal and Child Health
   - Public Health – Minority Health and Health Disparities
   - Other (Please Specify ______________________)

4. Please indicate if you are a full-time or part-time student.
   A. Full-time
   B. Part-time
5. What is your gender? ________________

6. What is your year of birth? ________________

7. Are you Hispanic or Latino?
   A. Yes
   B. No

8. Which best describes your race? (select all that apply)
   A. American Indian/Alaska Native
   B. Asian
   C. Black or African American
   D. Native Hawaiian or other Pacific Islander
   E. White
   F. Other (Specify: ____________________________)

9. What is your address of longest residence?

   ____________________ ____________ __________
   (# Street) (City) (State) (Zip Code)

10. Are you the first in your family to attend college?
    A. Yes
    B. No

11. What is your veteran status?
    A. Active military duty
    B. Reservist
    C. Veteran (prior service)
    D. Veteran (retired)
    E. Not a Veteran

The following questions inquire about your understanding of health disparities. Please respond True or False.

12. Everyone is affected by implicit bias.
    A. True
13. In [Pennsylvania], there are clear health disparities by age.
   A. True
   B. False

14. In [Pennsylvania], there are clear health disparities by race.
   A. True
   B. False

15. In [Pennsylvania], there are clear health disparities by income.
   A. True
   B. False

The next questions are about what you plan to do after you graduate.

16. Which of the following do you plan to pursue further training in? Select all that apply.
   A. Public Health
   B. Medically Underserved Communities
   C. Primary Care Settings
   D. Rural Settings

17. Which of the following settings do you intend to become employed in? Select all that apply.
   A. Medically Underserved Communities
   B. Primary Care Settings
   C. Rural Settings
   D. Public Health Agency

Thank you!
EXPO Collaborative Project
Student Post-Questionnaire

[DATE]

Congratulations on completing your collaborative project! Understanding your experience is important to us. Please take 10 minutes to complete this questionnaire. Please be sure to indicate your personal email in the field below, so that we can follow-up with you in one year. Thank you!

1. Name

(First Name) (Last Name)

2. Non-university affiliated email: ______________________________

Please indicate the degree to which you agree with the following:

3. I was assigned to do about the right amount of work.
A. Strongly Disagree
B. Disagree
C. Neutral
D. Agree
E. Strongly Agree

4. Overall, my learning objectives were met by the project.
A. Strongly Disagree
B. Disagree
C. Neutral
D. Agree
E. Strongly Agree

5. I have identified actions I will take to apply information I learned from this project.
A. Strongly Disagree
B. Disagree
C. Neutral  
D. Agree  
E. Strongly Agree

6. The information I learned during the project is relevant to my future public health career plans.  
A. Strongly Disagree  
B. Disagree  
C. Neutral  
D. Agree  
E. Strongly Agree

Please indicate the degree to which you agree with the following.  
7. My collaborative project experience has increased my interest in working with vulnerable/underserved populations.  
A. Strongly Disagree  
B. Disagree  
C. Neutral  
D. Agree  
E. Strongly Agree

8. The experience complemented my coursework.  
A. Strongly Disagree  
B. Disagree  
C. Neutral  
D. Agree  
E. Strongly Agree

9. My faculty supervisor reviewed agency policies and standards of practice with me.  
A. Strongly Disagree  
B. Disagree  
C. Neutral  
D. Agree  
E. Strongly Agree

10. My faculty supervisor was knowledgeable in his/her area of responsibility.  
A. Strongly Disagree
B. Disagree  
C. Neutral  
D. Agree  
E. Strongly Agree  

11. My faculty supervisor was accessible to me.  
A. Strongly Disagree  
B. Disagree  
C. Neutral  
D. Agree  
E. Strongly Agree  

12. My faculty supervisor provided adequate supervision.  
A. Strongly Disagree  
B. Disagree  
C. Neutral  
D. Agree  
E. Strongly Agree  

13. To what extent did your collaborative project involve working with or for underserved populations?  
A. To a great extent  
B. To a moderate extent  
C. To some extent  
D. To a small extent  
E. Not at all  

14. To what extent have your public health practice skills increased because of the collaborative project?  
A. To a great extent  
B. To a moderate extent  
C. To some extent  
D. To a small extent  
E. Not at all  

15. To what extent has your knowledge of public health increased because of the collaborative project?
A. To a great extent
B. To a moderate extent
C. To some extent
D. To a small extent
E. Not at all

16. Please write a one-sentence definition of health disparities.
______________________________________________________________________________
______________________________________________________________________________

Please respond True or False to the following.
17. Everyone is affected by implicit bias.
A. True  
B. False

18. In [STATE], there are clear health disparities by age.
A. True  
B. False

19. In [STATE], there are clear health disparities by race.
A. True  
B. False

20. In [STATE], there are clear health disparities by income.
A. True  
B. False

21. To what extent have your public health practice skills increased because of your collaborative project experience?
A. To a great extent  
B. To a moderate extent  
C. To some extent  
D. To a small extent  
E. Not at all

The following questions are about your plans after you graduate.
22. Which of the following do you plan to pursue further training in? Select all that apply.
A. Public Health
B. Medically Underserved Communities
C. Primary Care Settings
D. Rural Settings

23. Which of the following settings do you intend to become in employed in? Select all that apply.
A. Medically Underserved Communities
B. Primary Care Settings
C. Rural Settings
D. Public Health Agency

24. What was the best part of your collaborative project experience?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

25. What suggestions do you have for improving the collaborative project experience?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

26. Please give an overall rating of your collaborative project experience.
A. Poor
B. Fair
C. Good
D. Very Good
E. Excellent

27. Is there anything else you would like to say about the collaborative project experience?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Thank you!
EXPO Collaborative Project
Student Evaluation – 1 Year

[DATE]

Now that some time has passed since your collaborative project, we would like to follow-up with you to learn about your current ideas and experiences. Please take 10 minutes to complete this form. Thank you!

1. Name

(First Name) ____________________________ (Last Name) ____________________________

2. Please write a one-sentence definition of health disparities.

______________________________________________________________________________
______________________________________________________________________________

Please respond True or False to the following.
3. Everyone is affected by implicit bias.
A. True
B. False

4. In [STATE], there are clear health disparities by income.
A. True
B. False

5. In [STATE], there are clear health disparities by age.
A. True
B. False

6. In [STATE], there are clear health disparities by race.
A. True
B. False

Please indicate if you are working in one or more of the following settings.
7. Are you currently working in a medically underserved area?
A. Yes
B. No

8. Are you currently working in a primary care setting?
A. Yes
B. No

9. Are you currently working in a rural area?
A. Yes
B. No

10. Are you currently working in a public health agency?
A. Yes
B. No

11. Please provide the name of your current employer: ____________________________

12. Now that time has passed, what was the best part of your collaborative project experience?
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

13. What suggestions do you have for improving the collaborative project experience?
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

14. Is there anything else you would like to say about the collaborative project?
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Thank you!
# Public Health Conferences

<table>
<thead>
<tr>
<th>Conference</th>
<th>Dates</th>
<th>Location</th>
<th>Abstract Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AcademyHealth Annual Research Meeting</strong></td>
<td>June 2–4, 2019</td>
<td>Washington, DC</td>
<td>Call opens mid-November 2018</td>
</tr>
<tr>
<td><strong>AcademyHealth National Health Policy Conference</strong></td>
<td>February 4–5, 2019</td>
<td>Washington, DC</td>
<td>9/27/18</td>
</tr>
<tr>
<td><strong>American Public Health Association Annual Meeting</strong></td>
<td>November 2–6, 2019</td>
<td>Philadelphia, PA</td>
<td>12/17/18–3rd week in Feb. 2019</td>
</tr>
<tr>
<td><strong>CDC Public Health Law Conference</strong></td>
<td>October 4–6, 2018</td>
<td>Phoenix, AZ</td>
<td></td>
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<tr>
<td><strong>Council of State and Territorial Epidemiologists Annual Conference</strong></td>
<td>June 2–6, 2019</td>
<td>Raleigh, NC</td>
<td>1/7/19</td>
</tr>
<tr>
<td><strong>Governor’s Emergency Preparedness Summit (PA)</strong></td>
<td>Spring 2019</td>
<td></td>
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<tr>
<td><strong>NACCHO Annual Meeting</strong></td>
<td>July 9–11, 2019</td>
<td>Orlando, FL</td>
<td>Call opens fall 2018</td>
</tr>
<tr>
<td><strong>NACCHO Public Health Preparedness Summit</strong></td>
<td>March 26–29, 2019</td>
<td>St. Louis, MO</td>
<td>9/28/18</td>
</tr>
<tr>
<td><strong>National Association of Local Boards of Health Annual Conference</strong></td>
<td>August 14–16, 2019</td>
<td>Denver, CO</td>
<td>January 15, 2019</td>
</tr>
<tr>
<td><strong>Public Health Informatics Conference</strong></td>
<td>~August 2020</td>
<td></td>
<td>Next year or early 2020</td>
</tr>
<tr>
<td><strong>West Virginia Public Health Association Conference</strong></td>
<td>2018 conference was in September</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>West Virginia Rural Health Conference</strong></td>
<td>2018 conference was in October</td>
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</tbody>
</table>
EXPO Collaborative Project: Faculty Intake Form

Please take five minutes to complete this intake form and return it to us via email or fax. Thank you!

1. Contact information
   Name: __________________________________________
   Title: ___________________________________________
   School: _________________________________________
   Department: _____________________________________
   Address: _________________________________________
   Phone: __________________________________________
   Email: __________________________________________

2. Select your primary disciplinary area (select all that apply)
   □ Public Health – Biostatistics and Informatics
   □ Public Health – Environmental health
   □ Public Health – Epidemiology
   □ Public Health – Health policy and management
   □ Public Health – Behavioral and Social Science
   □ Public Health – Community Health
   □ Public Health – Global Health
   □ Public Health – Maternal and Child Health
   □ Public Health – Minority Health and Health Disparities
   □ Other (Please Specify ____________________)

3. What is your veteran status?
   A. Active military duty
   B. Reservist
   C. Veteran (prior service)
   D. Veteran (retired)
   E. Not a Veteran
4. Please indicate your profession and primary area of study or practice. For example, ‘nutrition;’ or ‘internal medicine;’ or ‘behavioral health - marriage and family therapy.’

5. What is your gender? ________________

6. What is your year of birth? ________________

7. Are you Hispanic or Latino?
   A. Yes
   B. No

8. Which best describes your race? (select all that apply)
   A. American Indian/Alaska Native
   B. Asian
   C. Black or African American
   D. Native Hawaiian or other Pacific Islander
   E. White
   F. Other (Specify: ____________________________)

10. What is your address of longest residence?

   (# Street) | (City) | (State) | (Zip Code)

   For office use only
   Rural: Yes / No

11. Are you the first in your family to attend college?
   A. Yes
   B. No

Thank you!
EXPO Collaborative Project
Faculty Post-Evaluation

[DATE]

Your feedback as a Faculty Supervisor is important to us. Please take five minutes to complete this evaluation of the EXPO Collaborative Project. Thank you!

1. Name (Faculty Supervisor): __________________________________________________________

2. Name of Student: _________________________________________________________________

3. The amount of contact with your student was...
   A. Too little
   B. About right
   C. Too much

   Please indicate the degree to which you agree with the following.

4. The student’s learning objectives were met by the project.
   A. Strongly Disagree
   B. Disagree
   C. Neutral
   D. Agree
   E. Strongly Agree

5. I had enough information to implement this Collaborative Project.
   A. Strongly Disagree
   B. Disagree
   C. Neutral
   D. Agree
   E. Strongly Agree

6. I knew who to ask questions about the Collaborative Project if I needed to.
A. Strongly Disagree
B. Disagree
C. Neutral
D. Agree
E. Strongly Agree

7. What other supports would you need to implement the Collaborative Project?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

8. Did having a student with the Collaborative Project help you or your project or organization? Please explain.
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

9. During his/her project, to what extent has [STUDENT] tried to understand health disparities?
A. To a great extent
B. To a moderate extent
C. To some extent
D. To a small extent
E. Not at all

10. What was the best thing about the Collaborative Project?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

11. What suggestions do you have for improving the Collaborative Project?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

12. Please give an overall rating of the Collaborative Project.
A. Poor
B. Fair
C. Good
D. Very Good
E. Excellent

13. Is there anything else you would like to say about the Collaborative Project?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Thank you!