**PITT PUBLIC HEALTH EXPO FIELD PLACEMENT PROPOSAL: STUDENT INITIATED PROJECT**

**Pitt Public Health EXPO Field Placements** are offered to students of public health at the University of Pittsburgh Graduate School of Public Health. Pitt Public Health EXPO Field Placements embed students in a public or nonprofit health agency or organization, particularly those supporting underserved areas and populations, to work on discrete public health projects. These placements provide structured opportunities and experiences that allow students to apply acquired knowledge and skills in a public health practice setting.

**Student Eligibility**

A student is eligible to participate in an EXPO Field Placement if they are:

* enrolled, either part-time or full-time, in an accredited graduate school of public health (Master’s or Doctoral program), and
* a citizen of the United States, a non-citizen U.S. national, or a foreign national who is a U.S. Lawful Permanent Resident (i.e. in possession of a “green card”).

Students can only be funded once through a HRSA supported experiential learning opportunity (i.e., they can participate in either an EXPO Field Placement or an EXPO Collaborative Project).

***Please complete. All fields are required.***

1. **Student Information**:
2. Name (including title):
3. Email:
4. Phone:
5. School:
6. Department:
7. Current Degree Program:
8. Graduate Academic Year:
9. **Student Citizenship** (check only one)

\*Please note that because this program is funded through a federal grant there is a student citizenship requirement.

I am:

 [ ]  a U.S. citizen

 [ ]  a non-citizen U.S. national

 [ ]  a foreign national who is a U.S. Lawful Permanent Resident, i.e. is in possession of a “green card” (Individuals on a student visa are not eligible to apply for a Field Placement.)

 [ ]  none of these (please explain)

1. **Site Information**
2. Name of Organization:
3. Work Site Address:
4. Site Supervisor
5. Name:
6. Title:
7. Email:
8. Phone:

***For the Student***

1. **Project Proposal**
2. What is the title of your project?
3. Describe the public health service(s) provided by the organization.
4. Describe the medically underserved community this project supports.

*Example:* ‘Rough sleepers’ (i.e. those who are street homeless)

1. State the needs or problems to be addressed.
2. Describe how you will address these needs or problems.
3. State the goal(s) of this project. *What do you want to accomplish?*
4. What steps will you take to reach your goal(s)?
5. Learning Objectives (1 or more; use an action verb):

*Example*: At the conclusion of the field placement, the student will be able to apply systems thinking tools to a public health issue.

At the conclusion of this collaborative project, the student will be able to:

1. Estimate the amount of time it will take to complete your project.
2. When do you anticipate starting the project?
3. When do you anticipate finishing the project?
4. Pitt Public Health Students Only

Do you intend to use this field placement to fulfill the practicum requirement?

[ ] yes [ ] no

**If yes:**

Departmental Practicum Supervisor

1. Name:
2. Title:
3. Email:
4. Phone:
5. **Does this project address any of the following?** (check all that apply)

[ ]  mental health [ ] opioid abuse [ ] childhood obesity

***For the Site Supervisor***

1. **Successful completion of the field placement requires submission of the following deliverables:**
* a scientifically oriented report
* an abstract for submission to a public health conference
* an abstract for participation in Pitt Public Health’s Dean’s Day competition (Pitt Public Health students only).

**Please list any additional deliverables you require** (i.e., research report, program implementation plan, program evaluation plan, community health curriculum).

1. **Which of the following will be available to the student?** (check all that apply)

[ ]  office [ ] cubicle [ ] computer/laptop [ ] telephone

1. **Will the student be permitted to work remotely?**

[ ]  no [ ] yes [ ] If yes, how many hours per week? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Please list the proficiencies necessary for fulfilling field placement responsibilities** (e.g., comfortable with public speaking, valid driver’s license, subject-specific knowledge, technical skills, etc.).

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1. **Signatures**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **Printed Name of Site Supervisor** |  | **Signature of Site Supervisor****(typed signature is acceptable)** |  | **Date** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **Printed Name of Student** |  | **Signature of Student****(typed signature is acceptable)** |  | **Date** |

After completing this form, please submit it via email to marphtc@pitt.edu as a Word document attachment. Scanned forms or pdfs will not be accepted.

**You will be notified by email regarding the status of your proposal.**